

SUMAN DAS

Vill- Sandalpur, Purba Medinipur, WB - 721632

Phone: +91 9064274994 | Email: sumandasp7232@gmail.com

COVER LETTER

To,
The HR Manager / Nursing Superintendent,
Swami Vivekananda Institute of Medical Sciences (SVIMS),
Kolkata, West Bengal.

Subject: Application for the Post of Staff Nurse (Immediate Joiner).

Respected Sir/Madam,

I am writing to formally express my interest in the Staff Nurse position at your esteemed institution. I am a **2024 pass-out** graduate with a **B.Sc. Nursing** degree from East West College of Nursing, Bengaluru (RGUHS).

I am highly motivated to build a stable and **long-term career** with Swami Vivekananda Institute of Medical Sciences. I believe that your hospital provides the ideal environment for a dedicated professional like myself to grow while contributing to high-quality patient care. I am committed to the values of your organization and eager to serve as a reliable member of your nursing team for the years to come.

Currently, I am a Registered Nurse under the Karnataka State Nursing Council (KSNC) with Registration Number: **176092**. I possess strong clinical skills developed during my internship, and I am available to **join your institution immediately**.

Thank you for considering my application. I look forward to the possibility of discussing how my skills and long-term commitment can benefit your hospital during an interview.

Yours Sincerely,

SUMAN DAS

B.Sc Nursing (2024 Pass-out)

KSNC Reg No: 176092



SUMAN DAS

B.Sc Nursing Professional (RGUHS)

OBJECTIVE

Dedicated and compassionate B.Sc. Nursing graduate with a strong clinical foundation and bilingual communication skills (including Kannada). Eager to contribute to patient care excellence at a reputed healthcare institution like Narayana Health, while expanding my clinical knowledge and specialized skills.

EDUCATION

B.Sc. Nursing (2021-2025)

East West College of Nursing, Bengaluru (RGUHS, Karnataka)

Result Aggregate: 66.74%

Higher Secondary (12th - WBCHSE)

Kalyanchak Gourmohan Institution | 2020 | Score: 69%

Secondary (10th - WBBSE)

M.S.S.S | 2017 | Score: 61.28%

CLINICAL EXPERIENCE

Clinical Internship (6 Months)

Completed during B.Sc Nursing tenure

- Assisted in patient triage and vital sign monitoring with precision.
- Administered prescribed medications and vaccinations safely.
- Gained hands-on experience in wound care and emergency response.
- Maintained accurate patient documentation and records.
- Collaborated effectively within multidisciplinary healthcare teams.

KEY SKILLS

- Patient Assessment
- Infection Control
- Vital Monitoring
- Emergency Care
- Medication Admin.
- Time Management

CONTACT

Phone:

+91 9064274994

Email:

sumandasp7232@gmail.com

Address:

Vill- Sandalpur, Purba Medinipur,
West Bengal - 721632

LANGUAGES

Bengali (Native)

English (Professional)

Hindi (Conversational)

Kannada (Conversational)

PERSONAL DETAILS

Date of Birth:

23 April 2002



Karnataka State Nursing Council

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BENGALURU



Registration No. :

176092

SCHEDULE - 1 : FORM 'D', 'E', 'F', 'G', 'H'



Reg. Date : 22 May 2025

Certificate of Registration

[Constituted under the Karnataka Nurses, Mid-Wives and Health Visitors Act 1961]
[Karnataka Act No. 4 of 1962] [Rule 7(3) Part III of the Rules of the Karnataka State Nursing Council]

Name : Mr. SUMAN DAS

Father / Spouse Name : SRINIBAS DAS

Date of Birth : 23 Apr 2002

Qualification : BSc Nursing

School / College : EAST-WEST COLLEGE OF NURSING; BANGALORE

Board / University : RAJIV GANDHI UNIVERSITY OF HEALTH SCIENCES;
BANGALORE, KARNATAKA (December-2024)

Additional qualifications :

Date

Signature



Issue Date : 22/05/2025

I do hereby certify that this is a true copy of the entry of the above specified name in the Nursing Register.



IMPORTANT NOTICE

1. Report change of address and additional qualifications promptly.
2. All persons registered under this Act are legally qualified to practice the Nursing.
3. Shall abide by Code of Nursing Ethics framed from time to time.
4. Renewal is compulsory after 3 years of initial registration & every 5 years subsequently if you are working in Karnataka.
5. Scheduled CNE Credit Hours is mandatory for every renewal.
6. Do not laminate the certificate.

(Mr. K MALLU Reg: 25850)

Registrar