

SHOBHIT KAPOOR

CONTACT

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CAREER OBJECTIVE

To work for an organization, which provide opportunity to improve the skills and knowledge to grow along with the organizational objectives.

EDUCATION

2021 - 2024

CHITKARA UNIVERSITY

- BBA PROFESSIONAL

PERSONAL QUALITIES

- Effective communicator with leadership and decision making capability.
- Mission oriented, enthusiastic and self-motivated
- Ability to work effectively with my fellow mates and with the staff of organization.
- Willingness to learn, to perform and to take on responsibilities and challenges.

SKILLS

- Microsoft Office
- Excel, Word, Powerpoint
- Social Media Marketing
- Supervision and Leadership
- Interpersonal communication

INTERNSHIP

MUSKURAHAT FOUNDATION
Fundraiser
Mumbai, Maharashtra

23May 2022- 23June2022

Skills that combines communication project management & creativity

ASP SEALING PRODUCTS LTD.
HR admin and training
department cell (TDC)

16Jan2024 - 16July2024

LANGUAGES

- English
- Hindi
- Punjabi