

RESUME



NISHANT KUMAR

Housekeeping HOD 16 years Exp., Graduated in Hotel Management & Catering Technology. Started career as Housekeeping Attendant in 2008, Bachelor in Hotel Management with operations Experience in Hotels, Service Apartments, Mall, Hospitals & Startup Company as PAN India Training Head in Cleaning. Sound knowledge of setting up Pre-opening and Operational Properties both.

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Pin code :- 201002

Current Organization	Designation	Duration
Urban Company	Regional Training Manager (Cleaning)	01 Year 01 Month (March'23 to March'24)
Paras Healthcare	Senior Manager- Housekeeping (HOD)	06 years 4 months (Since Nov'16-Feb'23)
Fortis Escorts Hospital, Jaipur	Head Of Dept.	(July'15- Nov'16)
Apollo Hospital (JCI Accredited), New Delhi	Housekeeping Executive	03 Years 2 months (May'12- July'15)
MAHAGUN Mall & Sarovar Portico, Vaishali, Ghaziabad	Housekeeping Executive	10 months (Aug'2011 to May'2012)
ITC MAURYA NEW DELHI (A Luxury Collection Hotel)	HOUSEKEEPING SUPERVISOR	03 Year 03 months (May'2008- July'11)
	Industrial Training	
Raj Palace, Jaipur (A Grand Heritage Hotel)	Industrial Trainee	Jan'2007- June'2007
Lodhi Apartments , New Delhi	Service Coordinator	Jan'2008- April'2008

Education Qualification:-

- 4 years Bachelor Degree in Hotel Management from BIT Mesra, Ranchi, Jharkhand ,2004-2008.

Specialised in Clubs & Resorts Management.

- Certificate in Food Safety & Quality Management from BHU, Varanasi
- 5 Months Industrial Training at Hotel Raj Palace ,Jaipur (Grand Heritage)
- Intermediate from JAC-2003-2004.
- Matriculation from CBSE-2001

Event Management: - Leading the Team for Critical Care Medical Excellence Programme –

Organizing the Integral & External CMEs, Parties, Banquets hall set up & Management. Set up for Diwali, Lohri, Holi etc themes

Guest House Management: -Setting up Guest House and ensuring aesthetic upkeeps for Doctors, Visitors & Senior Management arrivals at Paras Healthcare.

Canteen & Kitchen Set up & Cleaning: -Ensuring proper Cleanliness, Pest controlling, storage & Dinning arrangement at Facility.

Attended THE ULTIMATE SUPERWISER program conducted in ITC Maurya, Delhi.

Attended THE LUXURY COLLECTIN BRAND conducted in ITC Maurya.

Flower Arrangement: -Expertise in designing Oriental, Traditional, Modern, Vertical, Horizontal

ASSIGNMENTS COMPLETED

In respect of Food Safety & Quality Management in Food Chemistry, Food Laws & Standard, Principle of Food Safety & Quality Management and Food & Quality Management system from IGNOU, Regional Centre- BHU, Varanasi with aggregate 79 % marks.

PROFILE SUMMARY

- Planning and budgeting the revenues and costs for the department.
- Taking Pre-Opening Property Handover and setting it up finally.
- Snagging & Desnagging
- Ensure infection free surrounding, Good physical upkeep & aesthetic standards, condition of guestrooms, Public Areas.
- Training all Executives & Supervisors and staffs about chemical dilution, Cleaning Machines, Situation Handling, Customer Service Orientation and other aspects.
- Co-ordinate with the Engineering department for the repairs and maintenance.
- Versed with the skill of different floor polishing, crystallization. Handling over of BMW Waste as per guidelines.
- Organizing Condemnation Committee for HK related assets & Linen.
- Inventory keeping & Discard Management.
- Checking VIP rooms, Meeting patients for feedback.
- Checking all records, registers and Checklists pertaining to cleanliness
- Situation handling i.e meeting guest in case of guest dissonance.
- Coordination with Medical, Nursing and infection control, Quality, dept.
- Biomedical Waste Handling & Compliance maintaining & Interdepartmental Training.
- Monitoring & preparing deep cleaning records of rooms & public area.
- Night Administrator Duty.
- Grievance Redressal.

ACHIVEMENTS

- Participated in the Successful JCI Audit at Indraprastha Apollo Hospital, New Delhi in 2014.
- Successful participation in the RESCCU Audit & NABH Audit at PARAS HMRI Hospital, Patna in Year 2018 & 2019 respectively.
- Winner of The most Hygienic Hospital under "Swachh Hospitals, Swachh Survekshan 2021" an Initiative from Patna Municipal Corporation.
- Been the part of Mauryan Team who taken care of housekeeping works regarding Commonwealth at Games village.
- Managed floor & taken care of VVIP delegation during the visits of Heads of states like RUSSIA, POLAND. BANGLADESH, S.KOREA etc.

- Handled Entire Housekeeping Operations Effectively and Regularly during both the Covid Phases.
- Housekeeping Youtube Channel Handle: - <http://youtube.com/@housekeepinginhotelandhospital>.
- Skilled in Covid cleaning process & Procedures •
- Tender making & Comparative reviews of Quotations.
- Facility Round & Management. .

A WORD ABOUT MYSELF:

Father's Name : SDP SINHA

Mother's Name:-Renu SINHA

Father's Profession:-Retd.

Date of Birth : 13thsep. 1985

Marital Status : Married

Language known : Hindi, English

MY FAVOURITES: :

- Exploring new Changes in Hospitality & Housekeeping Sectors.
- Helping the needy as and when I can. :: .
- Car Driving on remote Areas.
- Site Seeing Specially that of Architectural Richness, Beaches & Mountains.
- Blogging.

DECLARATIONS: - I hereby declare that the information given above is true.

NISHANT KUMAR