

RESUME

ANAND SHARMA

Vill- Pipra urf Titala

Post- Sukrauli Bazar

Thana- Hata

Distt:- Kushinagar (274207)

Contact No:- 9889516298

E-mail: asmmmutlib@gmail.com



CAREER OBJECTIVE:

To pursue career in a reputed organization this provides opportunities for professional growth and where I can utilize my full potential, skills and qualifications for the growth of both organization and myself.

ACADEMIC QUALIFICATION:

- **M.A.** from D.D.U. Gorakhpur University in the year of 2019
- **B.A.** from D.D.U. Gorakhpur University in the year of 2017
- **Intermediate** from U.P. Board in the year of 2012
- **High School** from U.P. Board in the year of 2010

TECHNICAL QUALIFICATION

- D.El.Ed. from **NIOS** in the year of 2019
- **Advance Diploma in Computer Application** from RTI in the year of 2016-17
- Basic computer knowledge from NIELIT (**M.S WORD**)
- Typing knowledge (**HINDI & ENGLISH**)
- **CCC** from NIELIT Gorakhpur in December 2017

SKILLS:

Self Motivation & Positive Thinker. Good Public Speaking Skills & Presentation. Result Oriented Attitude.

WORK EXPERIENCE:

- Working as Clerk in Central Library **Madan Mohan Malaviya University of Technology Gorakhpur**, U.P. from 01/09/2017 to till date.

STRENGTH:

Disciplined & Professional Approach to work. Ability to interact with people at all levels. Dedicated towards the goal. Responsible and Honest.

HOBBIES:

Listening Music and Cooking

POSITIVE POINTS:

Hard working & Helping nature.

PERSONAL DETAIL:

Father's Name : Sri Kailash Prakash Sharma
Mother's Name : Smt. Amlawati Sharma
Date of Birth : 25th Oct 1995
Marital Status : Married
Nationality : Indian
Language Known : Hindi & English.

Date:

Place:

(ANAND SHARMA)