

CURRICULUM VITAE

Current Address:

H 704 Kalandi kunj(Jaitpur
extension part 2
Delhi - 110044

Name: Rehan Khan

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Career Objective

“To join a highly esteemed reputed and professional organization, where I can utilize my potential and feel the better job satisfaction through my dedication, hard work, Honesty & responsibility.”

Educational Qualification

- B.A. (Pol) from Delhi University.
- 10+2 from B.I.E. Council, Patna(Bihar)
- 10th from B.S.S.E. Board, Patna

Work experience

I have 6 years of working experience in the field of SEO (Search Engine Optimization) (On-page, Off-page Optimization (SMO) Social Media Optimization/Community management, Digital Marketing, Internet Brand Marketing Google analytic & Webmaster Console and etc.

Experience Outline

- **Present**
Vcaretec.com
Sr. SEO Expert
From 10th October 2022 to till days
- **Past**
Trisha Softech Pvt.Ltd
SEO Expert
From 5th January 2019 to 25th Sep 2022
- **Past**
Lepide Software PVT.LTD, Noida (U.P.)
SEO Executive
20th March 2015 to 25st November 2018

SEO Skills:

Keyword research, social media efficiency, Link-building strategy, Willingness to learn, Time management, Data analysis, Problem-solving

Site Analysis – Complete technical report of the website. The report includes on page and off page factors and technical SEO Report

On-page Knowledge – Knowledge of Alt tags, Title tag, Anchor text, Meta Description, Meta Keywords, Keyword Research, Image Optimization, Content Optimization, Sitemap (HTML & XML), HTML Validation as per w3.org standards. etc.

Off-page Knowledge – Social Bookmarking Submission, Blog Submission, Blog Posting, Guest Post, Business Listing, Article Submission, Comment Posting, Article Formatting, Forum Posting, 2-way link exchange, 3-way link exchange, Slide Share, Video Submission, etc.

Social Networking – Facebook, Twitter, LinkedIn, MySpace, Pinterest and etc

Technical Skills

- **Web Technologies** – HTML, Web 2.0
- **Operating Systems** – Windows XP, Vista, 7, 8 and 8.1 & windows 10 and more.
- **Packages** – MS-Office and Open Office

Personal Details

Father Name	:	M. I. Khan
Date of Birth	:	01 st March 1984
Sex	:	Male
Marital Status	:	Married
Nationality	:	Indian
Language Known	:	English, Hindi, Urdu, Chinese

Hobbies & Interests

- Gardening
- Internet surfing
- Learning New Things

Place:

Date:

(Rehan Khan)